

Rules of use of the Internal Communication System
at the John Paul II International Airport Kraków - Balice sp. z o.o.

1. The Internal Traffic System is designed for passing of pedestrians and mechanical vehicles using short-term parking zones and unguarded car parks located at the John Paul II International Airport Kraków - Balice.
2. The Internal Traffic System provides link with the network of public access roads at the John Paul II International Airport Kraków - Balice.
3. In order to maintain safety and smooth traffic vehicle users of mechanical vehicles are obliged to enter the area of the Internal Traffic System only for drop-off or pick-up of passengers in the designated areas and to leave the Internal Traffic System immediately or to drive to the unguarded car park or goods delivery sites (Cargo).
4. It is not allowed to pursue economic activity in the area of the Internal Traffic System, including advertising, acquisition or any other gainful activity without obtaining a the prior written consent of the airport's Managing Party.
5. The Internal Traffic System is included in the traffic zone, at the area of which you should:
 - 5.1. observe vertical and horizontal road marking,
 - 5.2. observe the provisions of the Act on Road Traffic,
 - 5.3. observe the rules of use of the Internal Traffic System, as well as regulations, decisions and orders of the land owner and the persons authorised by him.
6. Vehicles entering the Internal Traffic System are obliged to have legible registration plates, compliant with the binding legal provisions. In the case there are no legible and/or correct registration plates, it provides a possibility to refuse entry to the area of the Internal Traffic System or obliging to leave the Internal Traffic System immediately.
7. A driver, who uses designated parking places, located in the area of the Internal Traffic System, is not allowed to leave a vehicle.
8. By entering the area of the Internal Traffic System a vehicle user agrees to the conditions of use of the Internal Traffic System presented in these Rules.
9. It is prohibited to stop and park a vehicle outside the designated parking places in the area of the Internal Traffic System.
10. Short-term use of the Internal Traffic System and the designated parking places located at the area of the Internal Traffic System is free of charge.
11. The short-term use, referred to in the paragraph 10, means leaving a vehicle at the area of the Internal Traffic System for longer than 10 minutes. Each subsequent entry of a vehicle to the area of the Internal Traffic System shall result in charging a fee according to the Attachment no. 1 to these Rules.
12. It is not allowed to use the Internal Traffic System and the designated parking places, dedicated only for drop-off and pick-up of passengers, located at the area of the Internal Traffic System from the total time longer than 10 minutes. When this time limit has been exceeded, the fee for non-statutory use of the Internal Traffic System and the designated parking places shall be charged, according to **the Attachment no. 1** to these Rules.
13. Unguarded car parks located in the area of the Internal Traffic System are dedicated for long-term parking of vehicles using the Internal Traffic System.
14. Use of unguarded car parks located in the Internal Traffic System is chargeable and takes place on the basis of separate regulations.
15. When entering the traffic zone of the Internal Traffic System, you should:
 - 15.1 stop a vehicle in front of the gate at the entry terminal,
 - 15.2 collect a ticket to open a gate.
16. When leaving the traffic zone of the Internal Traffic System, you should (subject to the principles specified in the paragraph 9 and 10 above) pay the required fee in the automatic self-service machines, the Customer Service Office or in the fee collection points.

17. After making a payment you must collect evidence of payment and a ticket, which allows to exit the Internal Traffic System immediately. Additional charge shall be added if leaving the Internal Traffic System has been delayed.
18. When leaving the Internal Traffic System you must stop at the exit gate and insert a ticket to a scanner to lift the gate.
19. Entry and exit gates are closed immediately after passing of a single vehicle. Simultaneous passing of two cars can damage vehicles.
20. Losing or destroying a ticket entails the obligation to pay a lump-sum fee, according to **the Attachment no. 1** to these Rules.
21. The fees for non-statutory use of the unguarded designated parking places located in the area of the Internal Traffic System constitute **the Attachment no. 1** to these Rules.
22. The pricelists for using the unguarded car parks located in the area of the Internal Traffic System constitute **the Attachments no. 2 and 3** to these Rules.
23. In justified cases the John Paul II International Airport in Kraków - Balice reserves the right to establish separate principles, pricelists and fees for using the Internal Traffic System and the designated parking places.
24. This document has been issued on the basis of § 7 paragraph 1 of the Regulations for Use of the Internal Traffic System located in the area managed by the company the John Paul II International Airport Kraków - Balice sp. z o.o. of the 1st of October 2015 (with further amendments).
25. All remarks, complaints and requests of persons using the designated parking places in the Internal Traffic System and the unguarded car parks in the area of the Internal Traffic System can be submitted in the written or oral form in the Customer Service Office, located at the exit from the multi-level car park and by e-mail to: parking@mplservices.pl

