

**THE RULES OF THE UNGUARDED CAR PARKS IN THE AREA OF  
MIĘDZYNARODOWY PORT LOTNICZY IM. JANA PAWŁA II  
KRAKÓW-BALICE sp. z o.o. (JOHN PAUL II INTERNATIONAL AIRPORT KRAKÓW  
- BALICE LTD.)**

**§1**

1. These Rules specify the detailed conditions of using parking places on: the Multi-Storey Car Park P1, the Car Park P2 and the Car Park P3, located in the area of Międzynarodowy Port Lotniczy im. Jana Pawła II Kraków – Balice sp. z o.o. (John Paul II International Airport Kraków – Balice Ltd.), as well as the access roads to these parking places.
2. Whenever the contents of these Rules shall mention about the following issues:
  - 1) Operator - should be understood as MPL Services Sp. z o.o. with the registered office in Balice;
  - 2) Lessor - should be understood as Międzynarodowy Port Lotniczy im. Jana Pawła II Kraków – Balice sp. z o.o. (John Paul II International Airport Kraków – Balice Ltd.) with the registered office in Balice;
  - 3) Car Park - should be understood as: the Multi-Storey Car Park P1, the Car Park P2, and the Car Park P3, listed in § 1 par. 1 of these Rules;
  - 4) Internal Traffic System - should be understood as the Internal Traffic System;
  - 5) Rules - it should be understood as the Rules of Paid Unguarded Car Parks located in the area of Międzynarodowy Port Lotniczy im. Jana Pawła II Kraków – Balice sp. z o.o. (John Paul II International Airport Kraków – Balice Ltd.);
  - 6) User - it should be understood as customers of the Car Park;
  - 7) VIP - should be understood as guests of the Lessor using the Multi-Storey Car Park P1 free of charge, whose identification data shall be passed to the Operator in advance by the person authorised for it by the Lessor;
  - 8) PRM - should be understood as a person proving her identity with a valid car park card for a disabled person issued on the basis of the provisions of the Act on Road Traffic of the 20<sup>th</sup> of June 1997.

**§2**

1. The car park is not a guarded car park and the Operator bears no liability for damage, loss or destruction of a vehicle left on its area, as well as for damage, loss or destructions of the objects left in a car by the User.
2. The car park is open 24 hours a day, for all days of the year.

**§3**

On the area of the Car Park, access and internal roads that constitute the traffic zone, the User is obliged:

- 1) to observe: the provisions of these Rules, the provisions of the Act on Road Traffic of the 20<sup>th</sup> of June 1997, the Rules of Use of the Internal Traffic System in the area managed by the company Międzynarodowy Port Lotniczy im. Jana Pawła II Kraków – Balice sp. z o.o. (John Paul II International Airport Krakow-Balice Ltd.), and the Rules of Use of the Internal Traffic System of Międzynarodowy Port Lotniczy im. Jana Pawła II Kraków – Balice sp. z o.o. (John Paul II International Airport Krakow-Balice Ltd.),

- 2) to drive a car with the speed of up to 20 km/h,
- 3) to observe the binding road signs, restrictive signs, informative signs, and orders of the Operator,
- 4) to be cautious, in particular, while parking and making manoeuvres with a vehicle,
- 5) to place a vehicle only in the area designated for this purpose,
- 6) to obey instructions of the Car Park service and the other authorised persons.

#### §4

1. By entering the area of the Car Park, the User agrees to the conditions of use of the Car Park presented in these Rules.
2. By entering the area of the Car Park, the contract for leasing a parking place is concluded between the Operator and the User.
3. The duration of the lease contract, referred to in the par. 2 cannot be longer than 60 days. If the User would like to conclude the lease contract for the period longer than 60 days, while entering the area of the Car Park with a vehicle, he or she should immediately go to the Operator and declare the length of parking. In the case of failing to meet this condition, after exceeding the time of 60 parking days, the Operator shall act according to §13.
4. When entering the Car Park area, you should:
  - 1) stop a car at the ticket reader,
  - 2) insert a ticket, collected while entering the area of the Internal Traffic System, to the reader to lift the date and keep it until the time of leaving the Car Park,
  - 3) drive a car through a parking gate, which shall lift after inserting a ticket to the reader,
  - 4) call the service by pressing the button located on the entry device, if any technical problems occur.
5. The parking gate closes immediately once a single vehicle has passes to entrance line.
6. When entering the Car Park 2 located from the side of DW 774, you should collect a ticket while entering the car park.
7. It is not allowed for to cars to pass and it can damage them and/or automated service device system.

#### §5

When leaving a car on a parking place, the User is obliged:

- 1) to position a vehicle on a parking place in such a way that does not cover the lines indicating a parking place,
- 2) to turn off a vehicle's engine,
- 3) to protect a vehicle against its use by third persons and against its displacement,
- 4) not to leave a parking ticket in a vehicle.

#### §6

1. The parking fee is specified in the price list, which is placed at entrances to the Car Park, in the Customer Service Office, and also on the website of the Operator [www.mpls-services.pl](http://www.mpls-services.pl) and [www.krakowairport.pl](http://www.krakowairport.pl).
2. The base for calculating the parking fee is the ticket, referred to in § 4 par. 4, collected while entering the area of the Internal Traffic System.
3. Losing or destroying a ticket entails the obligation to pay the lump sum parking fee in the amount provided in the price list and it does not release from the fee for the parking time.

## §7

1. The parking fee should be paid in the automatic self-service machines located in the area of the Internal Traffic System or in the Customer Service Office.
2. After paying the parking fee, a User can receive the VAT invoice only in the Customer Service Office before leaving the Car Park. If a User is an individual, he or she should show the current driving license to the Operator in order to receive an invoice.
3. The parking fee should be paid before starting a vehicle and leaving the Car Park.
4. After paying the parking fee, you should collect a receipt and a ticket, which enables you to leave the Car Park.
5. After making a payment, a User has 15 minutes to leave the Car Park.
6. If the User exceeds this time limit for leaving the Car Park, the fee shall be calculated according to the price list included in the Rules of Use of the Internal Traffic System of Międzynarodowy Port Lotniczy im. Jana Pawła II Kraków – Balice sp. z o.o. (John Paul II International Airport Kraków – Balice Ltd.).
7. After exceeding the time of 15 minutes, the User shall be obliged to pay the fee again for the time of staying on the Car Park over the limit provided for exit.

## §8

While leaving the Car Park, you should:

- 1) stop a car at the ticket reader,
- 2) insert a paid ticket to the reader by its barcode in order to lift the gate and keep it until the time of exiting the Internal Traffic System,
- 3) remember, that the gate closes immediately once a vehicle has passed the exit line, so simultaneous passing of two cars can damage a vehicle and the automated service device system,
- 4) leave the Internal Traffic System immediately, not later than within 10 minutes from exiting the Car Park.
- 5) call the service by pressing the button located on the entry device, if any technical problems occur.

## §9

There can be separated marked parking places on the area of the Car Park, dedicated only for:

- 1) vehicles driven by or transporting PRM,
- 2) vehicles driven by or transporting VIP,
- 3) vehicles transporting small children, the so-called family place,
- 4) on the basis of permanent lease contracts concluded with the Operator,
- 5) parking for the time on charging electrical vehicles with only electric power, accumulated by connecting to the external power source during the time of their charging.
- 6) for vehicles of the BUS type,
- 7) one-tracks.

## §10

1. On the area of the Car Park, access and internal roads it is not allowed:
  - 1) to perform any activities related to technical service of a vehicle (inter alia, washing, cleaning, filling up oil, refuelling),
  - 2) to leave a car with running engine,

- 3) to leave children unattended,
  - 4) to leave animals unattended,
  - 5) to litter the area,
  - 6) to smoke and use open fire,
  - 7) to position vehicles outside the indicated parking places and in the manner that is not compliant with vertical and horizontal marking,
  - 8) to leave vehicles in communication route, pedestrian crossings,
  - 9) to drive a vehicle on the area of the Car Park for the other purpose than to get to a parking place or the Customer Service Office and to exit the Car Park,
  - 10) to leave a vehicle on the marked places dedicated for the other vehicles, referred to in §9,
  - 11) to fail to obey any instructions of the Operator or the other authorised persons acting on the basis of separate provisions.
2. There is an absolute prohibition to enter the area of the Car Park for the cars transporting hazardous materials covered by the ban provided in the ADR provisions, including explosive, caustic, flammable materials, and the other ones referred to in the Act on Transport of Hazardous Goods of the 19<sup>th</sup> of August 2011.
  3. If authorised services have undertaken actions to cause that the User is forced to observe the principles of use of the Car Park specified in these Rules and in particular, in par. 1 and 2 above, the costs of such activities shall be charged from the User.

### **§11**

1. All damage if vehicles caused while making manoeuvres should be immediately reported to the Operator by the User and if it is necessary also to the Police.
2. In case of collision and road accidents caused on the area of the Car Park, access and internal roads, the rules specified in the Act on Road Traffic of the 20<sup>th</sup> of June 1997 shall apply.
3. If a vehicle breaks down on the area of the Car Park, which can have negative impact on the environment, the driver covers the costs of intervention made by the Airport Rescue and Fire Service and the other authorised services required to remove the danger.
4. The Operator bears no liability for damage to a person or to property of persons using the Car Park, access and internal roads caused by the other persons, as well as the ones caused by action of the Force Majeure (i.e. the event, which could not have been predicted at the time of entering the area of the Car Park).
5. You should immediately notify employees of the Operator about an accident caused on the area of the Car Park, access and internal roads, in which an individual has been injured, in order to implement the adequate procedure.

### **§12**

The User taking benefit of a parking place dedicated for one-tracks located on the area of the Car Park P2 that rides a bike, is obliged to observe all provisions of these Rules, except for: § 4 par. 4-6, § 5 and § 7. No fee is collected for parking bicycles.

### **§13**

If a vehicle has been left:

- 1) in a place blocking traffic or endangering safety,
- 2) in a place, referred to in § 9, if a User has not been authorised for it,
- 3) for the period longer than 60 days without notifying the Operator about it in the mode of § 4 par. 3.

The User agrees that the vehicle shall be towed away to another car park or the other allowed place by the company chosen by the Operator that renders such services at the cost and risk of the User. The User also undertakes to cover all costs related to towing away of the vehicle, to pay due fee for using the Car Park according to the price list and to cover the costs of keeping the vehicle on another car park.

#### **§14**

In the situation when safety of operations of John Paul II International Airport Kraków - Balice is endangered, each User of the Car Park is obliged to observe instructions of the security services and the personnel cooperating with them, including the necessity of leaving the Car Park immediately, if its evacuation has been announced.

#### **§15**

1. These Rules and the binding price list of parking fees are presented on the board in the visible place, before the entrance to the area of the Car Park. They are also available in the Customer Service Office and on the website of the Operator [www.mpls-services.pl](http://www.mpls-services.pl) and [www.krakowairport.pl](http://www.krakowairport.pl).
2. All remarks, complaints and requests of persons using the Car Park can be submitted in the written or oral form in the Customer Service Office, located at the exit from the Car Park P1 and by e-mail to: [parking@mpls-services.pl](mailto:parking@mpls-services.pl)

#### **§16**

To the matters not provided for herein, in particular, the provisions of the Act of the 23rd of April 1964 the Civil Code shall apply.

#### **§17**

The Operator reserves the right to change the provisions of these Rules at any time.

#### **§18**

These Rules shall enter into force as of 27.10.2019

**Management Board of MPL Services sp. z o.o.**