

***The Rules of Use of the Internal Traffic System of Międzynarodowy Port Lotniczy im. Jana Pawła II Kraków – Balice sp. z o.o. John Paul II International Airport Kraków – Balice Ltd.)***

1. The Internal Traffic System located on the area of Międzynarodowy Port Lotniczy im. Jana Pawła II Kraków – Balice sp. z o.o. John Paul II International Airport Kraków - Balice) includes:
  - 1.1 internal roads,
  - 1.2 pavements,
  - 1.3 manoeuvring areas (Cargo)
  - 1.4 short-term parking bays (Kiss&Fly, BUS),
  - 1.5 bus shelters,
  - 1.6 unguarded car parks (P1, P2, P3).
2. By entering the area of the Internal Traffic System a driver agrees to the conditions of use of the Internal Traffic System specified in these Rules.
3. Using the short-term parking bays (Kiss & Fly, BUS), together with entry to and exit from the area of the Internal Traffic System for the total time not longer than 10 minutes is free of charge.
4. It is not allowed to exceed the time of 10 minutes, while a vehicle is on the area specified in point 3 and breaches these Rules, which results in adding the additional fee specified in **the Attachment no. 1** to these Rules.
5. In the case of taking benefit of the free of charge time, referred to in point 4, within 24 hours exceeding in total 40 minutes, the fee shall be charged according to the **Attachment no. 1** to these Rules.
6. The fees listed in points 4 and 5 can be only be paid in the Customer Service Office (on the area of the car park P1) or in the places indicated for fee collection at the exit gates from the Internal Traffic System.
7. Unguarded car parks (P1, P2, P3) located in the area of the Internal Traffic System are dedicated for long-term parking of vehicles using the Internal Traffic System.
8. Use of unguarded car parks (P1, P2, and P3) located in the Internal Traffic System is chargeable and takes place on the basis of separate regulations.
9. When entering the traffic zone of the Internal Traffic System, you should:
  - 9.1 stop a vehicle in front of the gate at the entry terminal,
  - 9.2 collect a ticket to open a gate.
10. Vehicles entering the Internal Traffic System must have legible registration plates, compliant with the binding legal provisions in this respect. In the case there are no legible registration plates, it provides a possibility to refuse entry to the area of the Internal Traffic System or obliging to leave the Internal Traffic System immediately.
11. It is prohibited to stop and park a vehicle outside the designated parking places in the area of the Internal Traffic System.
12. While using the BUS bay, unauthorised persons and entities are not allowed to stop at the bus shelters.
13. In order to maintain safety and traffic flow, a user of a mechanical vehicle that stops on short-term parking bays (Kiss & Fly, BUS) is obliged to leave them immediately after a passenger leaves a car or gets into a care and after completing the activities related to unloading and loading luggage.
14. A driver who uses short-term parking bays (Kiss & Fly, BUS) is obliged not to leave a car.
15. It is not allowed to pursue economic activity in the area of the Internal Traffic System, including advertising, acquisition of passengers to transport persons (taxi) or any other gainful activity without obtaining a the prior written consent of the airport's Managing Party.
16. The Internal Traffic System is included in the traffic zone, at the area of which you should:
  - 16.1 observe vertical and horizontal road marking,
  - 16.2 observe the provisions of the Act on Road Traffic,
  - 16.3 observe the rules of use of the Internal Traffic System, regulations, decisions and orders of the Entity Managing the airport and the persons authorised by it.
  - 16.4 observe orders of persons managing traffic.

17. When leaving the area of the Internal Traffic System, you should (subject to point 6 above) pay the required fee in the automatic self-service machines, the Customer Service Office or in the fee collection points.
18. After making a payment you must collect evidence of payment and a ticket, which allows to exit the Internal Traffic System immediately.
19. When leaving the Internal Traffic System you must stop before the exit gate and if it does not lift automatically, you should insert a ticket to a scanner to lift the gate.
20. Entry and exit gates are closed immediately after passing of a single vehicle. It is not allowed for cars to pass and it can damage them and/or automated service devices.
21. Losing or destroying a ticket entails the obligation to pay a lump-sum fee, according to **the Attachment no. 1, 2 and 3** to these Rules.
22. The price lists for using the unguarded car parks (P1, P2, and P3) located in the area of the Internal Traffic System constitute **the Attachments no. 2 and 3** to these Rules.
23. Międzynarodowy Port Lotniczy im. Jana Pawła II Kraków – Balice sp. z o.o. (John Paul II International Airport Krakow-Balice Ltd.) reserves the right to establish separate principles, price lists and fees for using the Internal Traffic System and the designated parking places.
24. This document has been issued on the basis of § 7 paragraph 1 of the Regulations for Use of the Internal Traffic System located in the area managed by the company Międzynarodowy Port Lotniczy im. Jana Pawła II Kraków – Balice sp. z o.o. (John Paul II International Airport Krakow-Balice Ltd.) of the 14<sup>th</sup> of August 2018.
25. All remarks, complaints and requests of persons using the Internal Traffic System can be submitted in the written or oral form in the Customer Service Office, located at the exit from the multi-level car park and by e-mail to: [parking@mplservices.pl](mailto:parking@mplservices.pl)

**Attachment no. 1 to the Rules**

**The fee for using the unguarded short-term parking bays together with getting to and leaving the Internal Traffic System, located in the area of the Internal Traffic System (the indicated amounts include the tax on goods and services):**

Up to 10 minutes according to these rules point 3*	PLN 0.00
For each extra started 10 minutes over the time allowed in the rules and over the total time of 40 minutes per day**	PLN 10.00

\* The possibility of taking benefit of 10 minutes that is free of charge with the maximum amount of up to 40 minutes per day,

\* Due to safety reasons, when mechanical vehicles have been left in the area of the short-term parking bays over 60 minutes, such vehicle can be towed away at the expense of its owner or/and a ticket can be given by authorised services.

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**NOTE!** A fee for losing, lacking or not collecting a parking ticket from the ticket machine is:

- when paid on site PLN 100.00
- when paid at a later date PLN 150.00

**Attachment no. 2 to the Rules**

**The price list for using the unguarded car park P1 located in the area of the Internal Traffic System (the indicated amounts include the tax on goods and services):**

First hour	PLN 10
Each next started hour	PLN 10
First 24 hours (over 9 hours)	PLN 100
1 to 2 started days	PLN 120
1 to 3 started days	PLN 140
1 to 4 started days	PLN 160
1 to 5 started days	PLN 180
1 to 6 started days	PLN 200
1 to 7 started days	PLN 210
1 to 8 started days	PLN 220
1 to 9 started days	PLN 230
1 to 10 started days	PLN 240
1 to 11 started days	PLN 250
1 to 12 started days	PLN 260
1 to 13 started days	PLN 270
1 to 14 started days	PLN 280
Each next day	PLN 10

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**NOTE!** A fee for losing, lacking or not collecting a parking ticket from the ticket machine is:

- when paid on site PLN 100.00
- when paid at a later date PLN 150.00

**Attachment no. 3 to the Rules**

**The price list for using the unguarded car parks P2 and P3 located in the area of the Internal Traffic System (the indicated amounts include the tax on goods and services):**

First hour	PLN 10
Each next started hour	PLN 9
First 24 hours (over 9 hours)	PLN 90
1 to 2 started days	PLN 100
1 to 3 started days	PLN 110
1 to 4 started days	PLN 120
1 to 5 started days	PLN 130
1 to 6 started days	PLN 140
1 to 7 started days	PLN 150
1 to 8 started days	PLN 160
1 to 9 started days	PLN 170
1 to 10 started days	PLN 180
1 to 11 started days	PLN 190
1 to 12 started days	PLN 200
1 to 13 started days	PLN 210
1 to 14 started days	PLN 220
Each next day	PLN 10

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**NOTE!** A fee for losing, lacking or not collecting a parking ticket from the ticket machine is:

- when paid on site PLN 100.00
- when paid at a later date PLN 150.00